

**SELECTION AND MEMBER SERVICES COMMITTEE**

**Tuesday, 9th July, 2013**

**2.00 pm**

Cabinet Room, Sessions House, County Hall, Maidstone





## SELECTION AND MEMBER SERVICES COMMITTEE

### AGENDA

**Tuesday, 9 July 2013, at 2.00 pm**  
**in the Cabinet Room, Sessions House,**  
**County Hall, Maidstone**

Ask for: **Andrew Tait**  
Telephone: **01622 694342**

#### **Membership (9)**

Conservative (5): Mrs A D Allen (Chairman), Mr P B Carter, Mr G Cooke,  
Mr M C Dance and Mr B J Sweetland

UKIP (2) Mr C P D Hoare and Mr B E MacDowall

Labour (1) Ms A Harrison

Liberal Democrat (1): Mrs T Dean

#### **UNRESTRICTED ITEMS**

*(During these items the meeting is likely to be open to the public)*

1. Substitutes
2. Declarations of Interests by Members in items on the Agenda for this meeting.
3. Minutes - 5 June 2013 (Pages 1 - 4)
4. Members' Travel Expenses (Pages 5 - 12)
5. Member Allowances and Expenses 2012/13 (Pages 13 - 20)
6. Committee Membership (Pages 21 - 24)
7. Appointments to Outside Bodies (Pages 25 - 56)
8. Member Development (Pages 57 - 58)

#### **EXEMPT ITEMS**

*(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)*

Peter Sass  
Head of Democratic Services

**Monday, 1 July 2013**

*Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.*

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**KENT COUNTY COUNCIL**

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**SELECTION AND MEMBER SERVICES COMMITTEE**

MINUTES of a meeting of the Selection and Member Services Committee held in the Wantsum Room, Sessions House, County Hall, Maidstone on Wednesday, 5 June 2013.

PRESENT: Mrs A D Allen (Chairman), Mr G Cooke, Mrs T Dean, Mr G K Gibbens (Substitute for Mr P B Carter), Ms A Harrison, Mrs P A V Stockell (Substitute for Mr M C Dance) and Mr B J Sweetland

ALSO PRESENT: Mr A H T Bowles and Mr P B Carter

IN ATTENDANCE: Mr G Wild (Director of Governance and Law), Mr P Sass (Head of Democratic Services) and Mr A Tait (Democratic Services Officer)

**UNRESTRICTED ITEMS**

**12. Dates of meetings in 2013**

*(Item 3)*

The Committee noted that its next scheduled meetings would be held on 4 September 2013 and on 27 November 2013.

**13. Minutes**

*(Item 4)*

RESOLVED that the Minutes of the meetings held on 14 March 2013 and on 23 May 2013 are correctly recorded and that they be signed by the Chairman.

**14. Appointments to Outside Bodies**

*(Item 5)*

(1) The Committee agreed to delay making the majority of the appointments pending the production of a revised table, removing redundant organisations, rationalising Local member appointments and incorporating rights and protocols for nominations by the County Council for each Outside Body and the exact number of representatives that the County Council could appoint. This would also enable the Opposition Groups to make nominations which could initially be discussed informally by the Group Whips.

(2) The Committee unanimously agreed to appoint Mr A H T Bowles and Mr M J Harrison to the Southern Regional Flood and Coastal Committee.

(3) RESOLVED that: -

(a) Mr A H T Bowles and Mr M J Harrison be appointed to serve on the Southern Regional Flood and Coastal Committee; and

- (b) further consideration of this matter be deferred pending the production of a revised table, removing redundant organisations, rationalising Local Member appointments and incorporating rights and protocols for nominations by the County Council for each Outside Body together with the exact number of representatives that the County Council can appoint.

## **15. Protocols for the Union Flag** (Item 6)

RESOLVED that:-

- (a) approval be given to the draft protocol set out at Appendix 1 of the report; and
- (b) any decision to vary the County Council's normal practice in respect of the Union Flag be taken by the Chairman of the Council following consultation with the Director of Governance and Law and advice from the College of Arms.

## **16. Member Transport** (Item )

(1) The Chairman agreed to take this as an Urgent Item on the grounds that all Members had already received a letter from the Deputy Leader setting out proposed new arrangements for remuneration of Members' Travel.

(2) Mr P B Carter was present for this item pursuant to Committee Procedure 2.27. He asked the Committee to delay implementing the revisions to the treatment for tax purposes of mileage claims as recommended by HMRC as discussions between HMRC and the County Council were ongoing, with certain matters still requiring clarification. He also suggested that a report be submitted to the Member Remuneration Panel setting out a draft scheme that would enable

(3) The Committee unanimously agreed to adopt Mr Carter's suggested approach.

(4) RESOLVED that:-

- (a) implementation of revised arrangements for the treatment for tax purposes of Members' mileage claims as recommended by HMRC be delayed to enable further discussions and clarification of outstanding issues with HMRC; and
- (b) the Director of Governance and Law and the Corporate Director of Finance and Procurement be requested to prepare a report to the Member Remuneration Panel setting out a draft scheme that will, as far as possible, enable the County Council to comply with all necessary legal obligations whilst ensuring, as far as possible, that the financial implications for Members are cost-neutral.

## **EXEMPT ITEMS**

*(Open access to Minutes)*

The Committee resolved under Section 100A of the Local Government Act 1972 to exclude the public from the meeting for the following business on the grounds that it involved the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the Act.

### **17. Proposals for Support Staff to Cabinet Members and Opposition Groups** *(Item 9)*

- (1) The Chairman agreed to take this as an Urgent Item on the grounds that arrangements to support Cabinet Members and Opposition Groups needed to be resolved at the earliest opportunity.
- (2) The Cabinet Member for Corporate and Democratic Services introduced the report which set out a proposal for the resources to support Cabinet Members and the Opposition Groups.
- (3) On being put to the vote, the recommendations set out in the report were agreed by 6 votes to 1.
- (4) Ms A Harrison requested that her vote in opposition to the decision be recorded, pursuant to Committee Procedure Rule 2.26 (3).
- (5) **RESOLVED** that the proposed support for Cabinet Members and Opposition Groups set out in paragraphs 2 and 3 of the report be recommended to the Cabinet Member for Corporate and Democratic Services.

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By: Paul Carter, Leader of the Council  
Andy Wood, Corporate Director of Finance & Procurement

To: Selection and Member Services Committee – 9 July 2013  
Member Remuneration Panel – 10 July 2013

Subject: Members' Travel Expenses

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Summary: To consider options to mitigate the impact of a recent ruling by Her Majesty's Revenue & Customs (HMRC) on taxing Members' home to office travel claims

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## 1. Background

- (1) Members may claim travel expenses when representing the Council on official business, subject to certain provisions<sup>1</sup>. The taxation aspects are set out on the HMRC website<sup>2</sup>.
- (2) The current mileage rate for a Member undertaking KCC business is 45p per mile for the first 10,000 miles and 25p per mile thereafter (in any one tax year), which is the maximum permitted by HMRC without being subject to income tax. Public transport costs can be fully reimbursed for business travel.
- (3) As office holders, Elected Members are normally regarded as having two places of work: their own home and the strategic headquarters of the authority, which is why Members (unlike officers) can claim the cost of mileage between their own home and County Hall. However, HMRC has recently reiterated that reimbursement of travel from home to County Hall is subject to the deduction of income tax and National Insurance Contributions (NICs), unless the Member routinely sees constituents in their own home. According to HMRC, the fact that a Member might read Council papers or complete correspondence at home does not make that home a distinct place of work for the purposes of claiming tax relief on travel expenses.
- (4) Reimbursement of travel expenses from a Member's home to other KCC offices or other places when representing the Council on official business is not subject to tax. However:
  - Members must be able to show that attendance at the particular place was necessary to perform their representative duties; and
  - If such a journey is substantially the same as travel from home to County Hall, then HMRC will not accept that it qualifies as a business journey<sup>3</sup>.

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<sup>1</sup> In accordance with (1) the Members' Allowances Scheme adopted by the County Council and (2) paragraphs 16-19 of New Council Constitutions: Guidance on Regulation for Local Authority Allowances (DCLG): (<http://minutes.southend.gov.uk/akssouthend/images/att3790.pdf>)

<sup>2</sup> <http://www.hmrc.gov.uk/manuals/eimanual/eim65960.htm>

## 2. Negotiations with HMRC

- (1) The Council has made numerous representation to the HMRC with regard to their interpretation of these rules since 2011. The Council has sought to argue that the rules are arbitrary, outdated and impractical for the following reasons:
- KCC has one of the largest local authority areas in the UK; some Members travel in excess of 12,000 miles per year and deducting tax from those expenses penalises individuals and could deter others from serving the public by being or becoming an elected representative. In this respect, the rules penalise large County areas, compared to small District or London Borough areas, which are often significantly smaller and have excellent public transport links.
  - There are 'double standards' in the legislation in that members of the UK Parliament, the Welsh National Assembly, the Scottish Parliament and the Northern Ireland Assembly, in defined circumstances, are all able to claim tax relief on constituency to Parliament mileage claims whereas local government councillors cannot claim tax relief on home to office claims.
  - A commonsense approach to health and safety means that it is not appropriate for elected Members to routinely open up their own homes to members of the public not known to them, which is particularly relevant for Members who live alone.
  - Advances in technology since HMRC's rules were introduced mean that elected Members are able to 'meet' with constituents in many different ways as effectively as meeting in person, e.g. via social media, video-conferencing and Skype, and a number of Members use these new technologies to deal with constituents' enquiries.
  - The public cost of administering the rules will increase even after taking into account the additional revenue raised and the complexity of the rules will almost certainly result in inadvertently incorrect submissions.
- (2) All of these arguments have been rejected by HMRC as being irrelevant and in March 2013, HMRC wrote to KCC confirming that they did not agree that Members can treat their own home as a workplace if they do not routinely see constituents there. It is clear from this letter that KCC must apply the relevant HMRC regulations relating to home to office mileage, which for most Members will mean that such journeys are subject to deductions for income tax and National Insurance.
- (3) Whilst HMRC's guidance may seem to be arbitrary, outdated and impractical, it nevertheless represents the current legal requirements, and a failure to comply with it would expose the Council and individual Members to fines and liability for tax arrears.

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<sup>3</sup> HMRC will normally regard such journeys as normal commuting unless the extra distance involved is ten miles or more each way.

### 3. Current Position

- (1) Having not succeeded in persuading HMRC to amend or disapply their rules, KCC had prepared to implement the rules with effect from 1 May 2013. However, at the Selection and Member Services Committee meeting on 5 June, Members asked officers to delay the implementation whilst a further approach was made to HMRC at the most senior level. The Committee also asked officers to prepare a detailed report for consideration by the Member Remuneration Panel, setting out proposals for Members' mileage expenses that will enable the County Council to comply with all necessary legal obligations whilst ensuring, as far as possible, that the financial implications for Members are cost-neutral.
- (2) It should be reiterated that if members do regularly see constituents in their own homes, they should declare this and consequently there would be no tax liability on home to office travel claims.
- (3) Going forward, the options available to the Council appear to be as follows:

Steps / Options	Impact
Step 1. Comply with the HMRC rules and deduct tax from home to office mileage claims unless the Member routinely sees constituents in their own home	<ul style="list-style-type: none"> <li>● <b>We have to do this</b>, regardless of any other options we consider. This will make us legally compliant</li> <li>● Compliance with the rules will cost KCC an estimated additional £12k for employer Class 1 NICs</li> </ul>
Or; Do not apply the rules	<ul style="list-style-type: none"> <li>● <b>Not an option</b>, as this would be unlawful and would result in fines, backdated liabilities and criminal prosecution</li> </ul>
Option 1. Do not mitigate the impact of the tax and NICs deductions	<ul style="list-style-type: none"> <li>● This will increase the cost of being an elected representative, particularly for those who travel long distances to County Hall and may deter some people from seeking election/re-election</li> <li>● The maximum impact on any Member, based on 2012/13 travel claims, would result in a reduction of their 'take home' amount, including their basic allowance, of 12%</li> <li>● The average impact (although no one Member fits the 'average') for an individual on basic rate tax and in receipt of the full personal tax allowance, would result in a reduction of their 'take home' amount, including their basic allowance, of 2.7%</li> </ul>

	<ul style="list-style-type: none"> <li>● It would have a nil impact on a handful of Members</li> </ul>
Option 2. Increase the mileage rate for those journeys that are subject to deductions for tax under HMRC rules (i.e. home to office journeys) to compensate for the basic rate tax and NICs (even where the individual Members doesn't pay NICs)	<ul style="list-style-type: none"> <li>● As close to cost-neutral as possible for Members (without multiple rates and huge complexity) but greater cost for the Council (approximately £45k in addition to Step 1)</li> <li>● More complicated to administer as there will be two different rates for mileage</li> <li>● More complicated system prone to inadvertent error</li> </ul>
Option 3. Subject to HMRC approval, introduce a flat-rate allowance for home to office travel, based upon geographical zones and perhaps a separate multiplier depending on a Member's Council role	<ul style="list-style-type: none"> <li>● Could work out as cost-neutral for the Council, but would have some winners and many losers at the individual Member level</li> <li>● Would need different rates for those Members who need to attend County Hall more frequently than others; potentially three bands</li> <li>● Potentially more difficult to administer both for Members and the Council</li> <li>● Could inadvertently lead to increased costs for the Council</li> </ul>

#### 4. Financial implications

- (1) Calculating the financial implications to a precise figure is impossible. This is because:
- a) We have 38 new Members of the Council in respect of whom we have no travel history on which to base future costs
  - b) Without examining every Member's travel claim for every month, home to office mileage is not known with precise accuracy
  - c) The new rules may change travel behaviour
  - d) The age of the Member claiming travel affects their deductions
  - e) The marginal rate of tax individual Members are liable to pay is either 20%, 40% or 45%

The following figures should therefore be seen in the context of a best estimate.

- (2) Step 1 above is a 'must-do', the estimated cost of which is £12k, comprising the additional employer Class 1 National Insurance contributions the Council will have to make. This cost is unavoidable whichever other option is adopted.

- (3) Ignoring Step 1 is not an option, as should we fail to administer a compliant scheme, the financial cost be in the hundreds of thousands of pounds.
- (4) Option 1 would have no cost to the Council other than the £12k shown at Step 1, but would cost individual Members an aggregate of around £45k, ranging at a personal level from zero to potentially £2,800.
- (5) Option 2 shows an estimated additional cost of £45k. This is based on the following calculation:
  - 2012/13 travel claim = £138k
  - Assume 65% of these claims are home to office journeys = £89k
  - For the tax and NICs to have nil impact on Members who pay basic rate tax and are under state retirement age, the rate per mile would need to increase from £0.45 to £0.662, an increase of 47%. This rate is based upon the basic rate of tax, and would only apply to home to office mileage, not business mileage. Claims for public transport would need to be uplifted in line with this
- (6) Option 3 could be worked to have a cost neutral position to either the Council or to Members, but not both. Almost all Members would either win or lose, although this may result in a change of travel behaviour. If the Member Remuneration Panel recommended this option, officers would work through options based on the overall funding pot set, and the differing levels proposed, e.g. Cabinet Member gets double the flat-rate home to office allowance, Committee Chairmen and/or members of particular committees get 1.25 of the flat-rate allowance, and all other Members get the flat-rate allowance. At the core of this option would be the geographical distance. An illustrative example is shown at **Appendix 1**.

## 5. Conclusions

This report has identified that:

- a) we must comply with legislation and therefore the necessary deductions for tax and NICs from Members' travel claims must be made with effect from [insert date]
- b) this will adversely impact on most Members' net 'take home' sums
- c) there are options available that could mitigate the impact of 2) above, although the complexity of our tax system means we cannot make this entirely neutral for every single Member and will incur additional costs for the Council
- d) Members of the Remuneration Panel should be asked to consider the options set out in this paper

Background Papers:

None

Officer Contact:

Peter Sass  
Head of Democratic Services  
Ext: 7000 4002

Bob Lane  
Taxation Accountant  
Ext: 7000 4568

Total estimated cost of home to office = £138k x 65% = £90k

Assume the proposal is to be cost neutral to the Council

<b>Sums payable per Member £</b>	Cabinet Member	Committee Chairmen and selected others	All other Members
Distance from County Hall			
less than 10 miles	£736.00	£460.00	£368.00
10-19 miles	£1,472.00	£920.00	£736.00
20-29 miles	£2,208.00	£1,380.00	£1,104.00
30 Miles and over	£2,944.00	£1,840.00	£1,472.00

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By: Director of Governance and Law  
 To: Selection and Member Services Committee – 9 July 2013  
 Subject: MEMBERS ALLOWANCES AND EXPENSES 2012/13  
 Status: Unrestricted

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Summary: The Committee is invited to note and approve for publication the annual return for Members' allowances and expenses, together with details of the costs of the County Car service and taxis for Members for 2012/13.

FOR INFORMATION

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**Introduction**

1. In accordance paragraph 15 of The Local Authorities (Members' Allowances) (England) Regulations 2003, Kent County Council is required to publish annually the allowances paid to Members, which includes the Basic, Special Responsibility, Travelling and Subsistence, Dependent Carers and Co-optees Allowances. The Committee will also be aware of the legal requirement for the County Council to have an independent Member Remuneration Panel to advise on the level of allowances and expenses Members should receive.

**Details for 2011/12**

2. The schedule of Members' Allowances and Expenses for the period 1 April 2012 to 31 March 2013 is attached as **Appendix A**. The total cost of all allowances and expenses is £1,784,219, which represents a 1% reduction (£17,474) in total costs compared to 2011/12.

3. At its meeting on 13 July 2011, this Committee agreed that the costs incurred by Members using the County Cars and taxis that were booked directly by KCC should also be reported on an annual basis. The total net cost of the County Car service in 2012/13 was £51,585, an increase of 2% compared to 2011/12, as detailed in **Appendix B**.

4. At its meeting on 11 May 2012, this Committee also agreed that the details of Members' expenses should be published on a monthly basis and this is being implemented.

**Recommendation:**

5. The Committee is requested to note this report and agree to the publication of the allowances and expenses for 2012/13 as detailed in **Appendix A** as required by the Local Authorities (Members' Allowances) (England) Regulations 2003.

Peter Sass  
Head of Democratic Services  
Tel No: 01622 694002  
e-mail: peter.sass@kent.gov.uk

*Background Information: Members' Expenses records for 2012/13 held by KCC*

**Council Members Expenses and Allowances Paid April -  
March 2013**

Name	Initials	Casual User Allowance	Public Transport	Subsistance	Total Expenses	Basic Allowances	Special Responsibility Allowance	Carers Attendance Allowance	Total Allowances	Grand Total
		£	£	£	£		£	£	£	£
Allen	A D	2,188	1		2,189	12,805	7,369		20,174	22,363
Angell	M J	1,148	12		1,159	12,805			12,805	13,964
Bayford	R W				0	12,805			12,805	12,805
Bird	R H	104	55		159	5,335	1,348		6,683	6,842
Bowles	A H	1,612			1,612	12,805	12,633		25,438	27,050
Brazier	D L	4,763	394		5,157	12,805	12,633		25,438	30,595
Brookbank	R E	1,530			1,530	12,805	7,369		20,174	21,704
Bullock	J R	308			308	12,805			12,805	13,113
Burgess	R B	886	128		1,013	12,805			12,805	13,818
Capon	C J		241		241	12,805	1,243		14,048	14,289
Carey	S J	3,561	37		3,598	12,805	12,633		25,438	29,036
Carter	P B	3,356	47	40	3,442	12,805	42,109		54,914	58,356
Chard	N J	424			424	12,805	1,243		14,048	14,472
Chell	A R				0	12,805			12,805	12,805
Chittenden	I				0	12,805	3,228		16,033	16,033
Christie	L	1,172	5		1,177	12,805	(291)		12,514	13,691
Cole	P T	991			991	12,805			12,805	13,796
Collor	N J	2,347			2,347	12,805			12,805	15,152
Cooke	G				0	12,805	12,633		25,438	25,438
Cope	B R	529			529	12,805			12,805	13,334
Cowan	G	2,294			2,294	12,805			12,805	15,099
Craske	H J				0	12,805			12,805	12,805
Crowther	A D	2,272	15	50	2,337	12,805			12,805	15,142
Cubitt	J M	2,917	151		3,068	12,805	12,633		25,438	28,506
Dagger	V J				0	12,805			12,805	12,805
Daley	D S	91	45		136	12,805	3,228		16,033	16,169
Dance	M C	4,845	31		4,876	12,805	25,926		38,731	43,607
Davies	J A	2,105	69		2,173	12,805	9,264		22,069	24,242
Dean	T	571	149		720	12,805	8,607		21,412	22,132
Ferrin	K A				0	12,805			12,805	12,805
Gates	T	652			652	12,805			12,805	13,456
Gibbens	G K	2,144	2,325		4,469	12,805	27,371		40,176	44,645
Gough	R W	3,978	475		4,452	12,805	27,371		40,176	44,628

Green	E	1,633			1,633	12,805		12,805	14,437
Harrison	M J	3,897	129		4,026	12,805	7,369	20,174	24,200
Hayton	W A	1,115			1,115	12,805	7,369	20,174	21,289
Hibberd	C	1,994	12		2,006	12,805		12,805	14,811
Hill	P M	4,991	328	321	5,640	12,805	27,371	40,176	45,816
Hirst	D	2,462			2,462	12,805	7,369	20,174	22,636
Hohler	A E	939	59		998	12,805	7,369	20,174	21,172
Hohler	S V	925	41		966	12,805		12,805	13,771
Homewood	P J				0	12,805	7,369	20,174	20,174
Hotson	E E	723			723	12,805	7,369	20,174	20,897
Jarvis	M J	1,711			1,711	12,805		12,805	14,516
King	A J	2,694	86	91	2,871	12,805	27,371	40,176	43,047
King	R E	2,053			2,053	12,805	13,071	25,876	27,930
Kirby	J D	2,315			2,315	12,805	5,190	17,995	20,310
Kite	J A				0	12,805	6,316	19,121	19,121
Koowaree	S J	513			513	12,805	3,228	16,033	16,546
Lake	P W	2,680	62		2,741	12,805	12,633	25,438	28,179
Law	J P	618			618	12,805		12,805	13,423
Lees	R J	12			12	12,805		12,805	12,817
London	J F	354			354	12,805		12,805	13,159
Long	R L	628			628	12,805	7,369	20,174	20,802
Lyons	K G	387	61		448	(34)	(75)	(110)	338
Manion	S C	1,744	8		1,752	12,805		12,805	14,557
Manning	R F	2,605			2,605	12,805	7,369	20,174	22,780
Marsh	R A	393	50		443	12,805		12,805	13,248
Northey	M J	1,734	46		1,779	12,805		12,805	14,584
Ozog	J M				0	12,805		12,805	12,805
Parry	R J	2,671	148		2,818	12,805		12,805	15,623
Pascoe	R A	1,403			1,403	12,805		12,805	14,208
Prater	T				0	12,805	3,228	16,033	16,033
Pugh	K H	2,734			2,734	12,805	12,633	25,438	28,172
Ridings	L B	7,215	55		7,270	12,805	7,369	20,174	27,444
Robertson	M B				0	4,578	1,150	5,728	5,728
Rook	J				0	12,805		12,805	12,805
Sandhu	A S	105			105	12,805	1,078	13,883	13,988
Scholes	J E				0	12,805	7,369	20,174	20,174
Simmonds	J D	4,712			4,712	12,805	27,371	40,176	44,888
Smith	C J	3,504	104		3,608	12,805	3,070	15,875	19,484
Smith	C P	1,625	2		1,627	12,805	7,369	20,174	21,801
Snelling	M V	1,165	25		1,190	7,057	4,061	11,117	12,307
Stockell	P A	992	167		1,159	12,805	8,194	20,999	22,158
Sweetland	B	1,962	30		1,992	12,805	27,371	40,176	42,168
Tansley	A J	173			173	9,604		9,604	9,776

Tolputt	R	2,162	92		2,255	12,805			12,805	15,060
Tweed	E	221	2		223	12,805	7,369		20,174	20,397
Vye	M J	1,437	184		1,621	12,805	4,304		17,109	18,729
Waters	C J	2,585			2,585	12,805	11,139		23,943	26,528
Wedgbury	J N	992			992	12,805			12,805	13,797
Wells	C T	1,061	144		1,205	12,805	2,248		15,053	16,258
Whiting	M J	4,465	928	159	5,552	12,805	27,371		40,176	45,727
Whittle	J	673	403		1,076	12,805	27,371	1,840	42,016	43,092
Wickham	M A	2,056	82		2,138	12,805	7,293		20,098	22,236
Willicombe	A T	773			773	12,805			12,805	13,578
<b>Grand Total</b>		130,594	7,422	661	138,677	1,063,741	579,961	1,840	1,645,542	1,784,219

**Appendix B****Running Costs of Members Cars**

					2012-13	2011-12	2010-11	2009-10	2008-9	2007-08
					£	£	£	£	£	£
Vehicle Repairs & Maintenance					7,436	4,873	7,063	2,749	2,573	4,306
Petrol					6,786	6,612	9,222	7,617	10,287	9,443
Congestion Charges					933	759	833	842	778	744
G Vrakopolous 45% of costs					14,558	13,799	13,823	13,890	14,346	12,671
Chauffeurs Employment costs					22,362	25,393	34,887	32,709	44,345	53,749
Less Chauffeur Recharges					(490)	(1,057)	(380)	(2,645)	(3,714)	(9,196)
					<b>51,585</b>	<b>50,379</b>	<b>65,448</b>	<b>55,162</b>	<b>68,615</b>	<b>71,717</b>
<b>Plus</b>										
Lease Charges - 4 cars until 24/10/06 then 3 cars only								11,514	21,970	21,020
Purchase of 3 cars (invoice date 14/12/09) spread over 2 years							10,000	10,620		
					<b>0</b>	<b>0</b>	<b>10,000</b>	<b>22,134</b>	<b>21,970</b>	<b>21,020</b>

## Total Driver Hours for Each Member 2012-2013

### Summary

Member	Hours	
Susan Carey	28	
Paul Carter	404	
Ian Chittenden	3	
Bryan Cope	7.5	
Valerie Dagger	8.5	
Mark Dance	291.5	
John Davies	5	
Graham Gibbens	15.5	
Mike Harrison	28.5	
Bill Hayton	9.5	
Charles Hibberd	7.5	
Eric Hotson	88	
Alex King	773	
Richard King	522.5	
Peter Lake	24.5	
Jean Law	8	
Richard Parry	10.5	
Leyland Ridings	8.5	
Paulina Stockell	159	
Elizabeth Tweed	4	
Mike Whiting	4	
Jenny Whittle	13.5	
Fred Wood-Brignall	18	(see note below)
<b>TOTAL</b>	<b>2468.5</b>	

*Note: Mr Wood Brignall represented the County Council as a former Chairman at Citizenship Ceremonies*

## Taxi Schedule 2012-2013

### Summary

Member	Month	
Mike Whiting	June 2012	£ 28
Alex King	February 2013	£ 35
Mike Hill	June 2012	£ 36.5
<b>TOTAL</b>		<b>£ 99.5</b>





**To:** Selection and Member Services Committee – 9 July 2013

**From:** Gary Cooke, Cabinet Member, Corporate and Democratic Services  
Peter Sass, Head of Democratic Services

**Subject:** Committee Membership

**Classification:** Unrestricted

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**Summary:**

This report invites the Committee to recommend Committee appointments to the County Council.

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**1. Introduction**

1.1 The County Council agreed its structure on 23 May 2013. At that meeting, it was decided that three places should remain unallocated rather than being offered to the two Members who were not Members of a political group (as defined in the Local Government and Housing Act 1989).

1.2 The three Committees in question are the Governance and Audit Committee, Regulation Committee and Planning Applications Committee.

1.3 Following representations by the two Members concerned and their agreement on their preferred Committees, I am now in a position to recommend that places be allocated as follows:

Governance and Audit Committee: Martin Whybrow  
Regulation Committee: Peter Harman  
Planning Applications Committee: Peter Harman.

1.4 The Leader has also invited Martin Whybrow to sit on the Environment, Highways and Waste Cabinet Committee. As this appointment is entirely in the gift of the Leader, there is no need for this Committee to take any action on this matter.

1.5 The table below sets out how the revised Committee structure would look if the County Council were to agree to the Committee appointments.

<b>Committee</b>	<b>Conservative</b>	<b>UKIP</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Swanscombe and Greenhithe Residents Association</b>	<b>Total</b>
Scrutiny Committee +5*	6	2	2	1	0	0	11
Health Overview and Scrutiny Committee +4\$	7	3	2	1	0	0	13
Governance and Audit Committee	8	3	2	1	1	0	15
Electoral & Boundary Review Committee	5	2	1	1	0	0	9
Personnel Committee	5	2	1	1	0	0	9
Planning Applications Committee	10	4	3	1	0	1	19
Regulation Committee	9	3	4	0	0	1	17
Selection and Member Services Committee	5	2	1	1	0	0	9
Corporate Parenting Panel +4@	5	2	1	1	0	0	9
Superannuation Fund Committee +3# (1/1/1)	5	2	1	1	0	0	9
Kent Flood Risk Management Committee	4	1	1	1	0	0	7
Standards Committee	4	1	1	1	0	0	7
<b>TOTAL</b>	<b>73</b>	<b>27</b>	<b>20</b>	<b>11</b>	<b>1</b>	<b>2</b>	<b>134</b>
<b>Proportionate Share of Total</b>	<b>72 71.78</b>	<b>27 27.12</b>	<b>21 20.74</b>	<b>11 11.16</b>	<b>1.5 1.55</b>	<b>1.5 1.55</b>	<b>134</b>
<b>Difference to Proportionate share</b>	<b>+1</b>	<b>0</b>	<b>-1</b>	<b>0</b>	<b>-0.5</b>	<b>+0.5</b>	<b>0</b>

## **2 Recommendation**

The Committee is invited to:

(a) recommend the following Committee appointments to the County Council:

Governance and Audit Committee – Mr Martin Whybrow

Planning Applications Committee – Mr Peter Harman

Regulation Committee – Mr Peter Harman; and

(b) note that Mr Martin Whybrow has been appointed to serve on the Environment, Highways and Waste Cabinet Committee.

Contact:

Peter Sass

Head of Democratic Services

[peter.sass@kent.gov.uk](mailto:peter.sass@kent.gov.uk)

Ext 4002

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Background documents (None)

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By: Gary Cooke, Cabinet Member for Corporate and Democratic Services  
Geoff Wild, Director of Governance and Law

To: Selection and Member Services Committee – 9 July 2013

Subject: Appointments to Outside Bodies

Summary: To make appointments and nominations on behalf of the Council of representatives to serve on various outside bodies;

## 1. Introduction

5. (1) The Committee is charged with making appointments to outside bodies on behalf of the County Council. The Local Government and Housing Act 1989 political proportionality principles do not apply to these appointments, but in recent years it has been the County Council's convention that the total number of appointments should be shared between the political groups on, so far as possible, a proportional basis.

(2) The Committee considered a report on this matter at its meeting on 5 June 2013, when it decided to defer consideration pending the production of a revised table, incorporating rights and protocols for nominations by the County Council for each Outside Body together with the number of representatives that the County Council was able to appoint. This also enabled the Opposition Groups to make nominations for initial informal discussion by the Group Whips.

(3) Accordingly, a revised set of five tables has been produced containing nominations made by myself. Places that have already been filled following the County Council meeting on 23 May are identified in bold. The new breakdown is:

- (a) County-wide bodies (**Appendix 1**)
- (b) local bodies (**Appendix 2**)
- (c) appointments to be made by the Leader (**Appendix 3**)
- (d) appointments which have already been made by the County Council (**Appendix 4**)
- (e) those where continued representation should be reviewed by the Committee (**Appendix 5**)

(4) The Committee is invited to appoint representatives to serve on behalf of the County Council on each Outside Body shown on the updated list. In the case of certain Local Government Association bodies, the Committee will also need to decide the allocation of votes between the Council's representatives.

(5) The Business Transformation Manager has written on behalf of Mr Hill, the Cabinet Portfolio Holder for Community Services, making nominations to the Big Society Fund Investment Panel. This letter is attached as **Appendix 6**.

(6) The Medway NHS Foundation Trust has written to Mr Gough, the Cabinet Portfolio Holder for Education and Health Reform, requesting a nomination by the County Council. Cabinet Members and Officers have discussed the matter, and believe that it may well be the case that representation in this case would best be served by appointing an officer rather than a Member, but wish to reconsider this and reach a firm decision in the coming weeks. The outcome of these discussions will be reported to the Committee at a later stage.

(7) The Gabriel Richards Charity has advised that the County Council has been unrepresented on its Board for eight years. The Charity has asked whether (in the event that no elected Member is able to serve) the County Council would be prepared to nominate one of two local people who have indicated a willingness to serve on the Council's behalf. The Charity has not expressed a preference, apart from indicating that it would prefer an elected Member to be available. The two nominations are:

- (a) Mr Peter Bradley, 53 Glebelands, Ash, Canterbury, Kent. Mr Bradley has been the Chairman of Goodnestone Cricket Club for many years and he has always shown a keen interest in the village community. He has his own business as a Electrical Contractor.
- (b) Mr Geoff Fowles, Claypits Farmhouse, Goodnestone, Canterbury, Kent. Mr Fowles is retired and moved to Goodnestone approximately 5 years ago. Since then, he has become actively involved in the community and is a representative on various committees, including the village hall committee.

## **2. Recommendations**

The Committee is asked to consider and make appointments and nominations on behalf of the Council of representatives to serve on various outside bodies as set out in Appendices 1 and 2; notes the appointments made by the Leader in Appendix 3 and by the County Council in Appendix 4 and considers whether to make appointments and nominations to the bodies listed in Appendix 5.

Contact:  
Geoff Wild  
Director of Governance and Law  
[geoff.wild@kent.gov.uk](mailto:geoff.wild@kent.gov.uk)  
Ext 4302

**APPENDIX 1 COUNTY WIDE BODIES**

<b>BODY</b>	<b>PROPOSED MEMBERSHIP</b>	<b>Contact</b>
Action for Communities in Rural Kent (ACRK) Community Halls Committee	Mr M J Northey (Con)	<p>Provides a specialist comprehensive advice and information service to the volunteers who run and manage community halls to help them meet their challenges.</p> <p>Jenny Bradbury The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203</p> <p><b>KCC: 1 Representative</b></p>
ACRK Community Rail Partnership Steering Group	<p>Mr A D Crowther (UKIP)</p> <p>Mr M A C Balfour (Con)</p> <p>Vacancy</p>	<p>Brings together widely varied partners in order to bring social, economic and environmental benefits to the communities served by rural and secondary rail services.</p> <p>Ian Paterson 07917 841005 email <a href="mailto:transport@ruralkent.org.uk">transport@ruralkent.org.uk</a></p> <p><b>KCC: 3 Representatives</b></p>
ACRK Management Committee	Mr C Simkins (Con)	<p>Becky Williams The Old Granary, Penstock Hall Farm, Canterbury Road, East Brabourne, Kent TN25 5LL Telephone: 01303 813790 Fax: 01303 814203</p> <p>KCC: 1 Representative</p>
Canterbury Cathedral Archives Committee	Mr M J Northey (Con)	<p>To review the running of Canterbury Cathedral Archives and to give advice on priorities for future development. (membership KCC 1; Canterbury CC 1; Canterbury Dean and Chapter 2)</p> <p>The Precincts Canterbury CT1 2EH England Tel: 01227 865 330 Fax: 01227 865 222 Email: <a href="mailto:archives@canterbury-cathedral.org">archives@canterbury-cathedral.org</a></p>

BODY	PROPOSED MEMBERSHIP	Contact
		<p><b>KCC: 1 Representative</b></p>
<p>Gatwick Airport Consultative Committee</p>	<p>Mr M A C Balfour (Con)</p>	<p>The purpose of GATCOM is to advise the Airport's Chief Executive and management team about issues which concern the local communities, travellers, businesses and other users of the airport and to stimulate interest both within the airport community and local people. The primary objective is to ensure the future success of Gatwick providing high quality services to passengers and airlines, having particular regard to the impact this has on the surrounding communities.</p> <p>Paula Street, Assistant Secretary County Hall, Chichester, West Sussex PO19 1RQ Tel: 033022 22543 Fax: 01243 530439</p> <p><b>KCC: 1 Representative (1 Substitute)</b></p>
<p>High Weald AONB JAC Page 28</p>	<p>Mr P J Oakford (Con)</p>	<p>The High Weald AONB manages a strategic, specialist team that furthers understanding of the High Weald; advises on its management; and enables action to conserve it.</p> <p>High Weald AONB Unit Woodland Enterprise Centre Hastings Road Flimwell East Sussex TN5 7PR Tel: 01580 879500 Fax: 01580 879499 Email: <a href="mailto:info@highweald.org">info@highweald.org</a></p> <p><b>KCC: 1 Representative</b></p>
<p>Hugh and Montague Leney Award Trust</p>	<p>Mr S C Manion (Con) Mr S Bagshaw Mrs S Dunn</p>	<p>Awards for educational travel (this usually takes up some or all of a student's gap year) are available for pupils who are over the age of 16 and are attending schools in Kent, Medway, Bexley or Bromley, or have left such a school within the previous 12 months.</p> <p>Lyn Edwards <a href="mailto:leneytrust@hotmail.co.uk">leneytrust@hotmail.co.uk</a></p> <p><b>KCC: 1 Representative (1 Officer in an advisory capacity)</b></p>



BODY	PROPOSED MEMBERSHIP	Contact
Kent Association of Local Councils	Mrs P A V Stockell (Con)	<p>Each member council elects two representatives to its Area Committee. Each Area Committee elects two area representatives to the County Executive. There is an Annual Meeting of all member councils. With additional powers and responsibilities being given to Parish and Town Councils, better informed councillors and clerks are increasingly important. Membership is open to all Parish Councils, Town Councils and Parish Meetings in Kent for a subscription agreed at the Annual Meeting. The Kent Association of Local Councils is an integral part of the National Association of Local Councils.</p> <p>Tel: 01303 248252            Fax: 01303 258011            Email: <a href="mailto:kalc@btconnect.com">kalc@btconnect.com</a>            Terry Martin-<a href="mailto:secretary@kentalc.gov.uk">secretary@kentalc.gov.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Kent Big Society Investment Panel (see letter at Appendix 5)	Mr P M Hill (Con)  Mr M A Wickham (Con)  Mr R A Latchford (UKIP)	<p>The Kent Big Society Fund is a new social finance fund, established with initial funding from Kent County Council. It provides loans for new and existing Kent-based social enterprises and charities that have the desire and appetite to grow their business for community benefit.</p> <p>Kent Community Foundation            Office 23, Evegate Park Barn,            Evegate,            Ashford,            Kent TN25 6SX            Tel: 01303 814 500  <a href="mailto:admin@kentcf.org.uk">admin@kentcf.org.uk</a>  <a href="http://www.kentcf.org.uk">www.kentcf.org.uk</a></p> <p><b>KCC: 3 Representatives</b></p>
Kent County Playing Fields Association	Mr M A Wickham (Con)	<p>The Association's fundamental objective is to ensure that there are adequate facilities for recreation in every city, town and village in Kent and to encourage the provision, improvement, retention and use of playing fields, children's playgrounds and other recreational centres.</p> <p>Mr P. Peacock,-            Cantium Lodge,            Terrace Road,            Maidstone,            Kent ME16 8HU            Telephone: 01622 753960            Email: <a href="mailto:kcpfa@hotmail.co.uk">kcpfa@hotmail.co.uk</a></p>

BODY	<b>PROPOSED MEMBERSHIP</b>	<b>Contact</b>
		<b>KCC: 1 Representative</b>
Kent County Staff and Social Club	Mr G Cooke (Cons)	<p>The club offers a wide range of discounted trips and events including theatre shows, day trips to Europe, family entertainment, sports and leisure activities and much more.</p> <p>Sophie Williams  <a href="mailto:sophie.williams@kent.gov.uk">sophie.williams@kent.gov.uk</a>  Telephone: 01622 694243 or 01622 694627  E-mail: <a href="mailto:staff.communications@kent.gov.uk">staff.communications@kent.gov.uk</a></p> <b>KCC: 1 Representative</b>
Kent International Airport Consultative Committee	Mr R A Marsh (Con)	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others.</p> <p><a href="mailto:secretary.manstonkiacc@talktalk.net">secretary.manstonkiacc@talktalk.net</a></p> <b>KCC: 1 Representative</b>
Kent Music Board of Directors	Mrs S V Hohler (Con)  Mr L B Ridings (Con)	<p>Kent Music's mission is "to provide creative and inspiring music education".</p> <p>Denise Milne 01622 358435  <a href="mailto:dmilne@kent-music.com">dmilne@kent-music.com</a></p> <b>KCC: 2 Representatives</b>
Kent People's Trust	Mr T Gates (Con)	<p>The Trust helps prevent crime and anti-social behaviour. It is dedicated to providing a better environment for everyone in Kent.</p> <p>Kent Police Headquarters  Sutton Road  Maidstone  Kent  ME15 9BZ  01622 653208  <a href="mailto:kentpeoplestrust@kent.pnn.police.uk">kentpeoplestrust@kent.pnn.police.uk</a></p> <b>KCC: 1 Representative</b>
LGA Coastal Issues Special Interest Group	Mr M J Harrison (Con)	<p>The Group's principal aim is to establish improved governance, management and community wellbeing to ensure that the UK has the best managed coast in Europe, and to identify appropriate and sustainable funding strategies to support this aim.</p> <p>Contact: Tom Schindl (East Sussex County Council)</p>

BODY	PROPOSED MEMBERSHIP	Contact
		Telephone: 01273 336838 Email: <a href="mailto:tom.schindle@eastsussex.gov.uk">tom.schindle@eastsussex.gov.uk</a>  <b>KCC: 1 Representative</b>
LGA County Councils Network	Mr P B Carter (Con)  Mr J D Simmonds (Con)  Vacancy (x2)	The County Councils Network (CCN) is a cross party special interest group of the Local Government Association which speaks, develops policy and shares good practice for the County group of local authorities, whether unitary or upper tier.  Contact: Caroline Cunningham Telephone: 0207 664 3006  <b>KCC: 4 Representatives (1 vote per Member)</b>
LGA General Assembly  Page 31	Mr P B Carter (11 votes) (Con)  Mr J D Simmonds (Con)  Vacancy	The Local Government Association (LGA) is an organisation that is run by its members. It is a political organisation because elected representatives from all the different political parties direct the organisation through its boards and panels. However, it always strives to agree a common cross-party position on issues and to speak with one voice on behalf of local government.  Email: <a href="mailto:info@local.gov.uk">info@local.gov.uk</a> Telephone: 020 7664 3000 Fax: 020 7664 3030  <b>KCC: 4 Representatives (12 votes)</b>
LGA Public Transport Consortium (SIG)	Mr D L Brazier (Con)  Vacancy	The LGA Public Transport Consortium (SIG) promotes public transport issues on behalf of local authorities outside of metropolitan areas, supporting effective local decisions on public transport for the benefit of local citizens. Its main aims are to support, understanding of the transport issues affecting member authorities, development of legislation that recognises non-metropolitan areas and appropriate allocation of resources  Secretary - Stuart Wrigley, 01253 727950, email <a href="mailto:stuart.wrigley@btconnect.com">stuart.wrigley@btconnect.com</a>  <b>KCC: 2 Representatives</b>
LGA Rural Commission	Mrs P A Stockell (1 vote) (Con)  Vacancy	The Rural Commission provides the forum within the LGA for member authorities with an interest in rural affairs.  Marion Stribling Telephone: 020 7664 3040 Email: <a href="mailto:memberservices@lga.gov.uk">memberservices@lga.gov.uk</a>  <b>KCC: 2 Representatives (1 vote only)</b>

BODY	<b>PROPOSED MEMBERSHIP</b>	<b>Contact</b>
LGA Urban Commission	Mr P B Carter (12 votes) (Con)  Vacancy	The Urban Commission provides the forum within the Local Government Association (LGA) for member authorities whose areas are wholly or partly urban.  Marion Stribling Telephone: 020 7664 3040 Email: <a href="mailto:memberservices@lga.gov.uk">memberservices@lga.gov.uk</a>  <b>KCC: 2 Representatives (12 votes)</b>
Medway NHS Foundation Trust  <u>The Trust has written to Mr Gough requesting a County Council representative</u>  Page 32	Vacancy	Medway NHS Foundation Trust is committed to bringing its patients healthcare services in line with some of the best in the country. The Medway Maritime Hospital site is home to the Macmillan Cancer Care unit, the West Kent vascular centre, a state-of-the-art obstetrics theatre suite, the neonatal intensive care unit, a foetal medicine centre, a dedicated stroke unit and the West Kent centre for urology.  Medway Maritime Hospital Windmill Road Gillingham Kent ME7 5NY Tel 01634 830000  <b>KCC: 1 Representative</b>
Museum of Kent Life Trust	Mr D L Brazier (Con)	The Trust provides and maintains an historical and social museum of Kent life, which is open to the public provides ancillary recreational and educational facilities.  John Francis Jordan 01797 270897 <a href="mailto:enquiries@kentlife.org.uk">enquiries@kentlife.org.uk</a>  <b>KCC: 1 Representative on this Charity</b>
Rochester Airport Consultative Committee	Mr R A Marsh (Con)	The Committee provides an effective forum for the discussion of all matters concerning the development or operation of Rochester Airport which have an impact on its users and on people working and living in the surrounding areas.  Mr Richard Searle Secretary to the Rochester Airport Consultative C/o 8 Paddock Orchard Long Mill Lane St Mary's Platt, Sevenoaks TN15 8NB <b>KCC: 1 Representative</b>

BODY	<b>PROPOSED MEMBERSHIP</b>	<b>Contact</b>
Rochester Bridge Trust	Mr P J Homewood (Con) (To May 2015)  Nr B Sweetland )Con (To May 2017)	Since Roman times a bridge has crossed the River Medway at Rochester, and since medieval times the Wardens and Assistants of Rochester Bridge have maintained this strategic river crossing. Today the Trust owns and maintains the two A2 bridges and the service bridge at Rochester, crossings as important for today's traffic and modern life as at any time in our history.  Mrs. S.E.P. Threader, Bridge Clerk, The Bridge Chamber 5 Esplanade, Rochester Kent ME1 1QE Tel: 01634 846706/843457 Fax: 01634 840125 E-mail: <a href="mailto:bridgeclerk@rbt.org.uk">bridgeclerk@rbt.org.uk</a>  <b>KCC: 2 Representatives</b>
SE Regional Environmental Protection Advisory Committee  Page 33	Mr A H T Bowles (Con)	An Executive Non-departmental Public Body responsible to the Secretary of State for Environment, Food and Rural Affairs and responsible to the Minister for Environment and Sustainable Development. Its principal aims are to protect and improve the environment, and to promote sustainable development. (Under Review)  Email: <a href="mailto:enquiries@environment-agency.gov.uk">enquiries@environment-agency.gov.uk</a>  <b>KCC: - 1 Representative</b>
Southern Regional Flood and Coastal Committee	Mr A H T Bowles (Con)  Mr M J Harrison (Con)  Vacancy	The Southern RFCC is a committee established by the Environment Agency under the Flood and Water Management Act 2010 and takes the place of the Southern Flood Defence Committee (FDC). It brings together members appointed by Lead Local Flood Authorities (LLFAs) and independent members with relevant experience for three purposes: <ul style="list-style-type: none"> <li>• To ensure there are coherent plans for identifying, communicating and managing flood and coastal erosion risks across catchments and shorelines</li> <li>• To promote efficient, targeted and risk-based investment in flood and coastal erosion risk management that optimises value for money and benefits for local communities</li> <li>• To provide a link between the Environment Agency, LLFAs, other risk management authorities, and other relevant bodies to engender mutual understanding of flood and coastal erosion risks in its area.</li> </ul> Mrs C Black, Environment Agency, Orchard House Endeavour Park, London Road, Addington WEST MALLING Kent ME19 5SG  <b>KCC: 3 Representatives</b>

BODY	<b>PROPOSED MEMBERSHIP</b>	<b>Contact</b>
South East Employers	Mr M C Dance (Con)  Mrs P A V Stockell (Con)  Vacancy	Provides advice, consultancy, training and networking opportunities.  Helen Looker <a href="mailto:helen@seemp.co.uk">helen@seemp.co.uk</a>  <b>KCC: 3 Representatives</b>
University of Kent Court (& Council)  Page 34	Ms S C Carey (Con)  Mr P B Carter (Con)  Mrs J Whittle (Con)  Mr M J Harrison (Con)  Mr G K Gibbens (Con)  Mr L B Ridings (Con)  Mrs P A V Stockell (Con)  Mr J D Simmonds (Con) <b>(Council)</b>  vacancy	The Court is chaired by the Chancellor and it meets at least once per year to receive "an Annual Report on the working of the University and the audited Annual Statement of the Accounts" and make appointment as Chancellor of the University. The Council is the executive governing body of the University.  Karen Goffin, Secretary of the Council (email: <a href="mailto:K.R.Goffin@kent.ac.uk">K.R.Goffin@kent.ac.uk</a> telephone: 01227823397 or 823903 email: <a href="mailto:K.A.Bee@kent.ac.uk">K.A.Bee@kent.ac.uk</a>  <b>KCC: 9 Representatives</b>

**-APPENDIX 2 LOCAL BODIES**

<b>BODIES</b>	<b>PROPOSED MEMBERSHIP</b>	<b>CONTACT</b>
Age UK Sheppey (Local Member appointment - LM appt)	Mr A D Crowther (UKIP)	<p>Age UK Sheppey is a registered charity and is run by Sheppey people for Sheppey people. Its aim is to improve life for older people in Sheppey.</p> <p>43 Trinity Road Sheerness Kent ME12 2PF Telephone: 01795 662 562 <a href="mailto:admin@ageuksheppey.co.uk">admin@ageuksheppey.co.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Alliance (formerly Coalfield Communities Campaign) (LM appt)	Mr G Lymer (Con) Mr S C Manion (Con)	<p>The aim of the group is to tackle strategic issues affecting the former East Kent Coalfields. It produces a broad framework of actions and aims to link into and lobby the National UK Coalfields Secretariat and their business plan.</p> <p><a href="mailto:natsec@ccc-alliance.org.uk">natsec@ccc-alliance.org.uk</a> 01226 200768</p> <p><b>KCC: 2 Representatives</b></p>
Ashford Town Centre Partnership (LM appts)	Mrs M J Angell (Con) Vacancy	<p>The Ashford Town Centre Partnership is a voluntary, non-profit making organisation. It is developing an effective partnership between the public, private and voluntary sectors, to achieve a safe and vibrant place in which to work, live and visit.</p> <p>Address: address 2nd Floor, Ashford House, County Square, Ashford Kent TN23 1YB Tel number: 01233 664410 Fax number: 01233 662345</p> <p><b>KCC: 2 Representatives</b></p>
Aylesham & District Community Workshop Trust (LM appt)	Mr S C Manion (Con)	<p>Aylesham &amp; District Community Workshops Trust is a charity that has been serving the Aylesham community since 1996. The organisation gives grants to voluntary organisations in the area from funds that it raises itself.</p> <p>Derrick Garrity, Ackholt Road, Aylesham CT3 3AJ 01304 842846</p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
		<p><a href="mailto:lisa@adcwt.org.uk">lisa@adcwt.org.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Bensted's Charity (LM appts)	<p>Mr A H T Bowles (Con)</p> <p>Mr T Gates (Con)</p>	<p>The relief of the aged, the impotent and the poor inhabitants of the area of benefit; the relief of distress among the said inhabitants;</p> <p>Clerk to the Trustees Mrs S J Bayford 5 The Almshouses South Road Faversham Kent ME13 7LU Tel: 01795 532958</p> <p><b>KCC: 2 Representatives</b></p>
<p>Biggin Hill Airport Consultative Committee</p> <p>Page 36</p>	Mr R J Parry (Con)	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others. There are representatives on the committee from Bromley and Croydon Councils, other adjacent local authorities, parish councils, residents' associations, airport users and local businesses. The aims of the Consultative Committee are:</p> <ul style="list-style-type: none"> <li>• to inform the local community about developments and plans,</li> <li>• to seek to balance economic benefit and environmental impact and</li> <li>• to support local economic activity</li> </ul> <p>George Crowe <a href="mailto:csc@bromley.gov.uk">csc@bromley.gov.uk</a> Tel: 020 8464 3333</p> <p><b>KCC: 1 Representative</b></p>
Dover Roman Painted Homes Trust (LM appt)	Mr G Cowan (Lab)	<p>Dover Roman Painted House a unique tourist attraction and well preserved museum in the heart of Dover Town showing what life was like in the Dover Deal and Sandwich area in Roman times.</p> <p>New Dover Street Dover CT17 9AJ 01304 203279 <a href="http://www.trivago.co.uk">www.trivago.co.uk</a></p>



BODIES	PROPOSED MEMBERSHIP	CONTACT
		<b>KCC: 1 Representative</b>
Dungeness Local Community Liaison Council (LM appt)	Vacancy	<p>The purpose of this stakeholder group is to be the prime interface between the community, the site operator and the Nuclear Decommissioning Authority.</p> <p>Haf Morris SSG Secretariat Dungeness A Power Station Romney Marsh Kent TN29 9PP 01797 343549 <a href="mailto:haf.e.morris@magnox.co.uk">haf.e.morris@magnox.co.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Cranbrook School Trust  Page 37	Mr A J King (Con)  Mr Anthony Cooper	<p>The object of the Charity is to promote the education (including social and physical training) of boys and girls by the conduct and maintenance of a day and boarding school in or near Cranbrook in the County of Kent for boys and girls. The Trust is governed by a Trust Deed dated 11 July 1994.</p> <p>Cranbrook School Academy Trust Waterloo Road Cranbrook Kent TN17 3JD Telephone 01580711810</p> <p><b>KCC: 2 Representatives</b></p>
Gabriel Richards Charity (otherwise known as Goodnestone Hospital) (LM Appt)	Vacancy	<p>Almshouses for almspeople who shall be poor aged, single persons of good character who were born in the county of Kent.</p> <p>Warden's Lodge Jesus Hospital Sturry Road Canterbury, Kent CT14 0DZ 01227 463771</p> <p><b>KCC: 1 Representative</b></p>

<b>BODIES</b>	<b>PROPOSED MEMBERSHIP</b>	<b>CONTACT</b>
Headcorn Aerodrome Consultative Committee	Mr R A Marsh (Con)	<p>Headcorn Airfield Consultative Committee meets 3 times a year to discuss issues regarding the operation of the airfield. The committee membership is made up of representatives from from the local parish councils of Smarden, Frittenden and Headcorn, also Maidstone and Ashford Borough Councils and Kent County Council. An equal number of members come from the constituent operators at the airfield, including the owner, parachute club and flying organisations.</p> <p>Secretariat: Maidstone BC Tel: 01622 890226</p> <p><b>KCC: 1 Representative</b></p>
Lydd Airport Consultative Committee	Ms S J Carey (Con)	<p>A statutory body which meets quarterly to allow consultation between airport management, airport users and others.</p> <p>London Ashford Airport Lydd Romney Marsh Kent TN29 9QL 01797 322400 01797 322419 <a href="mailto:info@lydd-airport.co.uk">info@lydd-airport.co.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Maidstone Town Centre Management Company (LM appts)	Mr P A V Stockell (Con)  Vacancy	<p>The Maidstone town centre management company is a limited company that is solely dedicated to improving the vitality and viability of Maidstone town centre. The company was established to act as a catalyst between the council and town centre businesses, which is a crucial role in ensuring the commercial viability of a healthy town centre.</p> <p>Town Centre Manager: Bill Moss PA: Ilsa Butler Tel: 01622 678777 Fax: 01622 692110 <a href="mailto:info@maidstonetowncentre.com">info@maidstonetowncentre.com</a></p> <p><b>KCC: 2 Representatives</b></p>
Margate Renewal Partnership	Mr S Holden (Con)	<p>Margate Renewal Partnership was set up to spearhead the regeneration of Margate. Made up of key stakeholders who have an important role to play in the transformation of Margate the Partnership aim was to create a vibrant town with a mix of traditional seaside attractions and modern and creative quarters.</p> <p>Margate Media Centre 11 - 13 King Street Margate</p>

BODIES	<i>PROPOSED MEMBERSHIP</i>	<i>CONTACT</i>
		Kent, CT9 1DA Tel: 01843 609337 Fax: 01843 609271  <b>KCC: 1 Representative</b>
Powell-Cotton Museum Trust (LM appt)	Vacancy	The Powell-Cotton Museum at Quex Park was established in 1896 by Major Percy Horace Gordon Powell-Cotton (1866-1940) to house natural history specimens and cultural objects collected on expeditions to Asia and Africa in trust for the enjoyment of visitors and the benefit of students.  Powell-Cotton Museum Quex House & Gardens Quex Park Birchington Kent CT7 0BH 01843 842168  <b>KCC: 1 Representative</b>
Red Hill Trust	Mrs P A V Stockell (Con)	The Red Hill Trust was founded in 1948 to manage a school for children with emotional and behavioural difficulties. It was established at Charlton Court in East Sutton, Maidstone, taking its name from earlier premises in Chislehurst, Kent. For nearly 50 years it provided boarding education for about 50 boys with emotional and behavioural problems who had been referred by local authorities across the South-East. It eventually closed in 1992 as the government instituted the policy of integration into mainstream schools. The property has been sold. The Trustees are now in a position to make grants to organisations which have similar objectives to those of the original Trust.  The Clerk of the Red Hill Trustees, 2 Fulbert Drive, Bearsted, Maidstone, ME14 4P <a href="mailto:clerk.redhill@sky.com">clerk.redhill@sky.com</a> .  <b>KCC: 1 Representative</b>
Rochester Airport Consultative Committee	Mr R A Marsh (Con)	To provide an effective forum for the discussion of all matters concerning the development or operation of Rochester Airport which have an impact on its users and on people working and living in the surrounding areas.  Mr Richard Searle Secretary to the Rochester Airport Consultative C/o 8 Paddock Orchard Long Mill Lane St Mary's Platt, Sevenoaks TN15 8NB

BODIES	PROPOSED MEMBERSHIP	CONTACT
		<b>KCC: 1 Representative</b>
Romney Marsh Visitor Centre (LM Appt)	Ms S J Carey (Con)	<p>An award-winning, eco-friendly visitor centre and nature reserve which is largely dune grassland with willow scrub and seasonal ponds. It houses a permanent exhibition detailing how the Romney Marsh Landscape was formed, its history and wildlife. An art gallery specialising in exciting local artists occupies a separate building. As well as several marked trails though the reserve there are garden areas demonstrating many aspects of organic gardening, gardening for wildlife and even a newly planted forest garden using principles of permaculture. A replica lookers' hut has recently been built on site to provide visitors with an insight into the lives of Romney Marsh shepherds in the 18th and 19th centuries. These buildings are unique to the marsh and rapidly disappearing through neglect. The centre is the holder of a Gold Award in Green Tourism Business Scheme - the first such award for a visitor attraction in Kent.</p> <p>Reserve Manager Romney Marsh Visitor Centre 01797 369487 <a href="mailto:info@kentwildlife.org.uk">info@kentwildlife.org.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Royal School for Deaf Children (John Townsend Trust) (LM appt)	Mr M J Northey (Con)	<p>The John Townsend Trust is a registered charity that offers a range of services to children, young people and adults who are deaf or have communication difficulties and additional needs.</p> <p>Victoria Road Margate Kent , CT9 1NB 01843 227561 <a href="mailto:enquiries@johntownsendtrust.org.uk">enquiries@johntownsendtrust.org.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Sandwich and Pegwell Bay National Nature Reserve Steering Group (LM appt)	Mr L B Ridings (Con)	<p>The national nature reserve has a wide range of wildlife and is particularly known for its orchids and wetland birds. The reserve has a picnic area, pay &amp; display car park, viewing hide and public toilets.</p> <p>Kent Wildlife Trust Tel: 01622 662012</p> <p><b>KCC: 1 Representative</b></p>
South Ashford Initiative Monitoring Group (LM appt)	Mr J N Wedgbury (Con )	<p>Ashford is one of the fastest growing towns between London and the Continent, and an ambitious development strategy aims to make Ashford an exciting, prosperous and sustainable place to work, live and do businesses for years to come.</p> <p><b>KCC: 1 Representative</b></p>

BODIES	PROPOSED MEMBERSHIP	CONTACT
Swale District Advisory Board	Mr T Gates (Con)	<p>Responsible for the governance and strategic direction of Children's Centres in the Swale District area.</p> <p><a href="mailto:sonny.butler@kent.gov.uk">sonny.butler@kent.gov.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Swale Rural Forum	Mr T Gates(Con)	<p>Discusses rural issues in Swale</p> <p><a href="mailto:kellie.mackenzie@swale.gov.uk">kellie.mackenzie@swale.gov.uk</a></p> <p><b>KCC: 1 Representative</b></p>
<p>The Duke of York's Royal Military School) (LM appt)</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 41</p>	Mr L B Ridings (Con)	<p>In 1801, His Royal Highness Frederick Duke of York laid the foundation stone in Chelsea of what was to become The Duke of York's Royal Military School, and so started over 200 years of high quality education. The School has undergone many changes and as an Academy is once again on the cusp of further exciting developments.</p> <p>The Duke of York's Royal Military School, Dover CT15 5EQ 01304 245023 <a href="mailto:admin.office@doyrms.com">admin.office@doyrms.com</a></p> <p><b>KCC: 1 Representative</b></p>
Vinters Valley Park Trust (LM appt)	Mr G Cooke (Con)	<p>The Trust preserves a valuable wildlife habitat; preserves threatened species; provides an education source for local schools and community groups; provides a peaceful and tranquil site for members of the local community and beyond.</p> <p>24 Reginald Road, Maidstone 01622 756165 <a href="mailto:vintersp@yahoo.co.uk">vintersp@yahoo.co.uk</a></p> <p><b>KCC: 1 Representative</b></p>
Yalding Educational Foundation (LM appt)	Mrs P A V Stockell (Con)	<p>The Charity makes grants to local university students to help with tuition fees and maintenance, with a small amount being spent on prizes for spoken English in the local primary schools.</p> <p>Yalding Educational Foundation, Hamilton, Vicarage Road, Yalding ME18 6DR</p> <p><b>KCC: 1 Representative</b></p>



### APPENDIX 3 APPOINTMENTS MADE BY THE LEADER

BODIES	MEMBERSHIP	CONTACT
Ashford Future Delivery Board	Mr M A Wickham (Con)	<p>Ashford's Future is a partnership between a number of organisations, including Ashford Borough Council, Kent County Council, SEEDA, English Partnerships and The Housing Corporation. Ashford is a Growth Area, and Ashford's Future's remit is to manage the Growth Area funding to ensure physical, social and community infrastructure is delivered in a timely fashion to ensure a sustainable future for the town.</p> <p>Judith Armit Managing Director <a href="mailto:judith.armitt@ashford.gov.uk">judith.armitt@ashford.gov.uk</a> 01233-330811</p>
<p>East Kent Spatial Development Company Board</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 43</p>	<p>Mr S Holden (Con)</p> <p>Mr M C Dance (Con)</p>	<p>The East Kent Spatial Development Company was established in 2001 as a regeneration initiative, which in essence sought to deliver utility infrastructure and also to deliver finance to pump prime future projects. The original partners were Thanet and Dover District Councils, Kent County Council, South East England Development Agency and English Partnerships (this last agency is now part of the wider Homes and Communities Agency).</p> <p>Mrs Naisha Polaine (Director) Canterbury Innovation Centre University Road Canterbury Kent CT2 7FG</p>
East Kent Opportunities Board	Mr M C Dance (Con)	<p>East Kent Opportunities LLP is a joint venture partnership between Thanet District Council and Kent County Council which aims to bring forward economic growth and regeneration to East Kent.</p> <p><a href="mailto:info@ekopportunities.com">info@ekopportunities.com</a></p>
East Kent Regeneration Board	Mr M C Dance (Con)	<p>The leaders of Shepway, Thanet, Dover, Canterbury and Ashford councils, as well as Kent County Council, want to build on the positive developments already in line for the Enterprise Zone by removing constraints to progress in other parts of the region. It aims to set out a co-ordinated, coherent approach to kick-start the economy in one of the hardest-hit parts of the South East.</p> <p>Ross Gill <a href="mailto:ross.gill@kent.gov.uk">ross.gill@kent.gov.uk</a> 01622 221312</p>
Homes and Communities Agency Strategic Assets Stewardship Group	Mr M C Dance (Con)	<p>Works with local partners, using its skills and investment in housing and regeneration to meet the needs of local communities; creating new affordable homes and thriving places.</p>
Kent Children and Young People's Joint Commissioning	Mrs J Whittle (Con)	<p>The principle function of the Kent Children and Young People's Joint Commissioning Board (CYPJCB) is to improve outcomes for children and young people, pre birth to 19 years (24 for LAC and disabled young people), through the effective commissioning of services in partnership with a range of agencies, ensuring resources are prioritised according to need and</p>

<b>BODIES</b>	<b>MEMBERSHIP</b>	<b>CONTACT</b>
Board	Mr R Gough (Con)	where they achieve the most impact.  <a href="mailto:Stephanie.Brown@kent.gov.uk">Stephanie.Brown@kent.gov.uk</a> Business Information & Support Officer 01622 696679
Kent Economic Board	Mr P B Carter (Con)	KEB as a working group of the Kent Forum has a responsibility to pursue the Economic Success theme of the Vision for Kent, and Bold Steps for Kent. There is a clear expectation that it will support the implementation of the Kent Regeneration Framework via the activities of its Task Groups, the Business Advisory Board and the co-ordinating function of the Board itself.  Invicta House, Maidstone 01622 221940 <a href="mailto:enquiries@keb.org.uk">enquiries@keb.org.uk</a>
Kent Forum  Page 44	Mr P B Carter (Con)	To grow the Kent economy; to tackle disadvantage; to put citizens in control.  Kent Forum, Room 2.70 Sessions House, Maidstone ME14 1XQ 01622 696567 <a href="mailto:kentforum@kent.gov.uk">kentforum@kent.gov.uk</a>
Kent Partnership	Mr M A Wickham (Con)	Works with a wide range of individuals and organisations providing everything from youth clubs to security advice for the elderly, graffiti cleanup to CCTV for women's refuges, youth mentoring to drug rehabilitation schemes. These projects help prevent crime, and genuinely improve the safety and well being of local communities.  Kent Police Headquarters, Sutton Road, Maidstone Kent ME15 9BZ 01622 653208 <a href="mailto:kentpeoplestrust@kent.pnn.police.uk">kentpeoplestrust@kent.pnn.police.uk</a>
Kent Rural Board	Mr M A Wickham (Con)  Mr S Holden	The Kent Rural Board is the strategic rural partnership for Kent and Medway. Created in 2004, the Kent Rural Board was set-up to foster collaborative cross-sector working on a range of key policy agendas. The Kent Rural Board is responsible for:  1. Joining up Kent's rural agenda: providing an expert, multi-agency rural voice for Kent.  2. Working as a rural advocate for Kent through influencing and rural-proofing policy and attracting further investment into Kent's rural areas.  3. Acting as a catalyst to bring about step-change in rural delivery across Kent.



<b>BODIES</b>	<b>MEMBERSHIP</b>	<b>CONTACT</b>
Kent Safeguarding Children's Board	Mr L B Ridings (Con)	<p>The Children Act 2004 required each local authority to establish a Local Safeguarding Children Board (LSCB). The core objectives of the LSCB are:</p> <ul style="list-style-type: none"> <li>• To co-ordinate what is done by each person or body represented on the Board for the purposes of safeguarding and promoting the welfare of children in the area of the authority; and</li> <li>• To ensure the effectiveness of what is done by each such person or body for that purpose.</li> </ul> <p>Sessions House County Hall <a href="mailto:kscb@kent.gov.uk">kscb@kent.gov.uk</a> Tel: 01622 694859</p>
Locate in Kent  Page 45	Mr N C Dance (Con)  Mr B Sweetland (Con)	<p>Locate in Kent is the investment promotion agency for Kent and Medway. We're passionate about sharing the area's opportunities with businesses.</p> <p>Locate in Kent Ltd, 35 Kings Hill Avenue, Kings Hill, West Malling Kent, ME19 4DG 01732 520700 <a href="mailto:enquiries@locateinkent.com">enquiries@locateinkent.com</a></p>
Produced in Kent Board	Mr M A Wickham (Con)	<p>To promote local and seasonal produce and provide support and services to our Members through strategic objectives which are reviewed annually.</p> <p>01732 853172 Hadlow College <a href="mailto:jill.sargent@kent.gov.uk">jill.sargent@kent.gov.uk</a></p>
South East England Tourist Board Regional Advisory Committee	Mr M C Dance (Con)	<p>TSE is a not-for-profit organisation with a mission to provide services and expertise that supports the performance and growth of tourism businesses. It achieves this by working hard with others to deliver a range of relevant services and support programmes designed with its member businesses' and destination partners' needs in mind. It also make its expertise available to other clients in the South East and beyond on a paid-for basis. Activities include a full range of domestic and international marketing campaigns, PR and web promotions, highly respected training courses, research and visitor information services, networking opportunities and advocacy.</p> <p><a href="mailto:industry@tourismse.com">industry@tourismse.com</a></p>

<b>BODIES</b>	<b>MEMBERSHIP</b>	<b>CONTACT</b>
SE England Councils	Mr P B Carter (Con)  Mr J Simmonds (Con)	SEEC works to four principles: To strive for a fair funding deal for the South East; Promote the South East's position as a leading global economy; Act as a single democratic voice for South East interests; and Monitor the pulse of the South East.  South East England Councils Room 215, County Hall Penrhyn Road Kingston upon Thames KT1 2DN 0208 541 7555 <a href="mailto:info@secouncils.gov.uk">info@secouncils.gov.uk</a>
SE Regional Arts Council	Mr P M Hill (Con)	Arts Council England champions, develops and invests in artistic and cultural experiences that enrich people's lives.  0845 300 6200
Swale Forward Board  Page 46	Vacancy	Swale's local regeneration partnership.  Swale Forward, Swale House, East Street Sittingbourne ME10 3HT 01795 417218
Thames Gateway Kent Partnership Board	Mr M C Dance (Con)	The Partnership Board is chaired by the private sector and comprises senior representatives from across the North Kent business, local authority and higher/further education community, from national government and agencies - Job Centre Plus, the Homes and Communities Agency, the Environment Agency - and a North Kent Member of Parliament.  Thames Gateway Kent Partnership, Innovation Centre Medway, 1st floor (F33) Maidstone Road, Chatham ME5 9SF 01634 338148
Turner Contemporary Trust	Mrs S Hohler (Con)	Manages Turner Contemporary Art Gallery.  01843 233 000/020 1826 1828/01865 34811/01328 702267 <a href="http://www.turnercontemporary.net">www.turnercontemporary.net</a>
Visit Kent Board	Mr M C Dance (Con)	Visit Kent is a ground breaking new venture aimed at growing tourism to the Garden of England and at increasing visitor satisfaction with a visit to Kent. It brings into partnership all of Kent's public and private sector tourism enterprises.  Visit Kent

<b>BODIES</b>	<b>MEMBERSHIP</b>	<b>CONTACT</b>
		28-30 St Peter's Street Canterbury Kent CT1 2BQ <a href="mailto:enquiries@visitkent.co.uk">enquiries@visitkent.co.uk</a>

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**APPENDIX 4 - APPOINTMENTS MADE FOLLOWING THE COUNTY COUNCIL MEETING ON 23 MAY 2013**

<b>2009-13 Appointments</b>	<b>MEMBERSHIP</b> <i>(names in bold take effect from May 2013)</i>	<b>CONTACT</b>
Adoption Panels ( <b>6 Conservative, 3 UKIP, 2 Labour, 1 LD</b> )	<p>Mr G Cooke (Mid Kent 3)</p> <p>Mr S C Manion (East Kent 1)</p> <p><b>4 Vacancies (Cons)</b></p> <p><b>Mr N J Bond (UKIP)</b></p> <p><b>Mrs M Elenor (UKIP)</b></p> <p><b>Ms Z Wiltshire (UKIP)</b></p>	<p>Adoption Panels are responsible for overseeing the local authority's adoption function. They receive copies of reports to Members and inspection reports. In doing so they have an overriding responsibility to promote good practice, consistency of approach and fairness in all aspects of the adoption service, in accordance with its principles.</p> <p>Kroner House  <a href="mailto:lesley.gallagher2@kent.gov.uk">lesley.gallagher2@kent.gov.uk</a>                      01233 652164</p>
Kent and Essex Inshore Fisheries & Conservation Authority ( <b>2 Conservative, 1 UKIP</b> )	<p><b>Mr A Bowles (Con)</b></p> <p>Mr M J Harrison (Con)</p> <p><b>Mr D Baker UKIP</b></p>	<p>Replaced the Kent and Essex Sea Fisheries Committee. The former committee had responsibility for enforcing fishing legislation within six miles of the Kent and Essex coast within the Thames Estuary.</p> <p>Ramsgate, Kent                      01843 585310  <a href="mailto:debbie.lee@kent.gov.uk">debbie.lee@kent.gov.uk</a></p>
Kent and Medway Fire and Rescue Authority ( <b>12 Conservative, 4 UKIP, 3 Labour, 2 LD</b> )	<p><b>Mrs A D Allen (Con)</b></p> <p><b>Mr M J Angell (Con)</b></p> <p><b>Mr R E Brookbank (Con)</b></p> <p><b>Ms S J Carey</b></p> <p><b>Mr N J D Chard (Con)</b></p> <p><b>Mr J A Davies (Con)</b></p> <p><b>Mr T Gates (Con)</b></p> <p><b>Mr M J Harrison (Con)</b></p> <p><b>Mrs S V Hohler (Con)</b></p>	<p>Kent and Medway Fire and Rescue Authority (KMFRA) provides services across the county of Kent and Medway Unitary Authority. 1.65 million people live in Kent and Medway in 694,000 homes.</p> <p>Kent Fire and Rescue Service Headquarters                      The Godlands                      Straw Mill Hill                      Tovil                      Maidstone                      ME15 6XB                      01622 692 121  <a href="mailto:enquiries@kent.fire-uk.org">enquiries@kent.fire-uk.org</a></p>

2009-13 Appointments	<b>MEMBERSHIP</b> <i>(names in bold take effect from May 2013)</i>	<b>CONTACT</b>
Page 50	<b>Mr S C Manion (Con)</b> <b>Mr R J Parry (Con)</b> <b>Mrs P A V Stockell (Con)</b> <b>Mr H Birkby (UKIP)</b> <b>Mr N J Bond (UKIP)</b> <b>Mr M Heale (UKIP)</b> <b>Mr A Terry (UKIP)</b> <b>Mr G Cowan (Lab)</b> <b>Ms J Cribbon (Lab)</b> <b>Dr M R Eddy (Lab)</b> <b>Mr D S Daley (LD)</b> <b>Mr S J G Koowaree (LD)</b>	
Standing Advisory Council on Religious Education (SACRE) (2 Conservative, 1 UKIP, 1 Labour)	<b>Mr S C Manion (Con)</b> <b>Mr M J Northey (Con)</b> <b>2 Vacancies (1 x UKIP and 1 x Lab)</b>	The SACRE advises the CSA on matters relating to collective worship in community schools and on religious education given in accordance with the locally agreed syllabus. The SACRE monitors the effectiveness and appropriateness of the agreed syllabus, which is formally reviewed every five years.  Carol Wade <a href="mailto:carol.wade@kent.gov.uk">carol.wade@kent.gov.uk</a> 01622 694369

**APPENDIX 5 - CONTINUED MEMBER REPRESENTATION TO BE REVIEWED BY THE SELECTION AND MEMBER SERVICES COMMITTEE**

<b>2009-13 Appointments</b>	<b>MEMBERSHIP</b> <i>(as at April 2013)</i>	<b>CONTACT</b>
Ashford Grammar School Endowment Fund	Mr S J G Koowaree (LD) Mrs J Humphries Mr R Fraser Mr G Fortescue	The provision of items, services and facilities for the school which are not normally provided out of public funds.  The Norton Knatchbull School Hythe Road Ashford TN24 0QJ Phone: 01233 620045
Collis Green Millenium Trust	Mr J M P Frisby (LD)	To provide and maintain an open space to be known as "Collis Millennium Green" for the benefit of the inhabitants and to be used forever as an area for informal recreation play or other leisure-time occupations a meeting area or place for community events and for any other lawful purpose consistent with these trusts and for the general benefit of the community and to further the education of children attending All Saints CE Primary School by permitting the use of the property from time to time for physical activity and school sports competitions.  Ms Sheila Ferguson 9 Lower Road, Maidstone, ME15 7RH 07773 386 512
Dorton House School Committee (LM appt)		Dorton House, formerly known as Wildernesse, is a Grade II listed Georgian mansion house in Seal, Kent, near Sevenoaks; it is currently used as the headquarters for the Royal London Society for the Blind and as housing for the blind and partially sighted children who attend its school.  Dorton House, Wilderness Avenue, Seal, Sevenoaks TN15 0EB 01732 592650 <a href="http://www.rlsb.org.uk/school/index.htm">http://www.rlsb.org.uk/school/index.htm</a> <a href="mailto:dortonhouseschool@rlsb.org.uk">dortonhouseschool@rlsb.org.uk</a> <a href="mailto:dctfe@rlsb.org.uk">dctfe@rlsb.org.uk</a>  <b>Reconstituting: They no longer wish for a KCC Member.</b>
Kent Community Health NHS Trust		Kent Community Health NHS Trust provides wide-ranging NHS care for people, in their community, in a range of settings including people's own homes; nursing homes; health clinics; community hospitals; minor injury units; a walk-in centre and in mobile units.NHS Foundation Trust status is currently being sought. The proposal is that KCC would have 4 representatives on the Council of Governors <b>(1 Member and 3 Officers)</b> <a href="mailto:kcht.cct@nhs.net">kcht.cct@nhs.net</a> 0300 123 1807

<b>2009-13 Appointments</b>	<b>MEMBERSHIP</b> <i>(as at April 2013)</i>	<b>CONTACT</b>
Kent Downs AONB JAC	Paul Crick (Director of Planning and Environment)  Mr D Brazier (Cons)	<p>The Kent Downs AONB manages a strategic, specialist team that furthers understanding of the High Weald; advises on its management; and enables action to conserve it.</p> <p>Kent Downs AONB Unit West Barn, Penstock Hall Farm Canterbury Road East Brabourne Ashford Kent TN25 5LL Tel. 01303 815170 Fax. 01303 815179 Email: <a href="mailto:mail@kentdowns.org.uk">mail@kentdowns.org.uk</a></p> <p><b>Currently no KCC Member Representatives (formerly 2)</b></p>
Kent Equality Cohesion Council (formerly North West Kent Racial Equality Council)	Mrs A D Allen (Con)	<p>Provides advice and support around a range of diversity issues relating to Race, Faith, Disability, Sexual Orientation, Gender and Age. Specialises in community development, community outreach and community cohesion work across the County of Kent and provides training and policy development as and when required across both the voluntary and statutory sector. It has partnership arrangements with Kent County Council, Gravesham Borough Council, Dartford Borough Council, Maidstone Borough Council, Tonbridge &amp; Malling Borough Council and Kent Police.</p> <p>Kent Equality Cohesion Council Basement, 8 Wrotham Rd, Gravesend Kent DA11 0PA Tel: 01474 369329 <a href="mailto:info@kentecc.org.uk">info@kentecc.org.uk</a></p> <p><b>Currently no KCC Member Representatives (formerly 1)</b></p>
Kent History Project Board	Dr F F Simpson	To provide historians, genealogists and students will find a wealth of information about the county.
Kent School Sports Council	Mr P M Hill (Cons)	<p>The Kent School Sports Council aims to promote the physical, mental and moral development of young people through sport, primarily by exchanging information, making the best use of funds and by schools associations working together.</p> <p>Colleen Rawlings 01622 605706 <a href="mailto:colleen.rawlings@kent.gov.uk">colleen.rawlings@kent.gov.uk</a></p>



<b>2009-13 Appointments</b>	<b>MEMBERSHIP</b> <i>(as at April 2013)</i>	<b>CONTACT</b>
		<b>Currently no KCC Member representation (formerly 1)</b>
Kent Tourism Alliance	Mr M Dance (Con)	<p>Kent - The garden of England, English countryside at its best. A landscape of rolling hills and wooded valleys, orchards and vineyards, splendid castles, gardens and many historic houses. The website for everything Kent. Places to stay in Kent, days out in Kent, places to visit in Kent and local event listings.</p> <p>Kent Tourism Alliance 3 The Precincts Canterbury Kent CT1 2EE 01271 336020 <u>Kent Tourism Alliance</u></p>
Lady Joanna Thornhill School, Wye Foundation  Page 53	Mrs Glenda Hughes (non Member)	<p>The school aims to provide a stable, caring environment in which children are happy to attend and are stimulated and keen to learn and develop their individual potential. Whilst following National Curriculum guidelines, the school aims to cater for a wide range of ability levels encouraging all children to achieve the highest possible standards.</p> <p>40 Chequers Park Wye Ashford TN25 5BB 01233 812431</p>
Lady Margaret Boswell's CE Educational Charity	Mrs V Maunder	<p>The provision of items, services and facilities for the school which are not normally provided out of public funds.</p> <p>Lady Margaret Boswells Church Of England Educational Charity 5 Weald Road Sevenoaks Kent TN13 1QQ 01732458586</p>
Mid Kent Downs Countryside Partnership Steering Group	Mr G Cooke	<p>Provides an advisory service on landscape and wildlife issues and help people find grant money for projects to help their local countryside.</p> <p>Mid Kent Downs Partnership Mid Kent Downs Officer AONB Unit, West Barn Penstock Hall Farm Canterbury Road East Brabourne, Ashford TN25 5LL</p>

<b>2009-13 Appointments</b>	<b>MEMBERSHIP</b> <i>(as at April 2013)</i>	<b>CONTACT</b>
		01303 815173 sally.evans@kentdowns.org.uk  <b>KCC: 0 Representatives (Formerly 3)</b>
SE Coast Ambulance Service Council of Governors	Mr G K Gibbens	South East Coast Ambulance Service NHS Foundation Trust is part of the National Health Service (NHS). It responds to 999 calls from the public, urgent calls from healthcare professionals and provides non-emergency patient transport services (pre-booked patient journeys to and from healthcare facilities).  South East Coast Ambulance Service, Kent Office Heath Road, Coxheath, Maidstone ME17 4BG <a href="mailto:enquiries@secamb.nhs.uk">enquiries@secamb.nhs.uk</a> 0300 1230999  <b>Kent: 0 Representatives (formerly 1 – The Council of Governors now has “Public Governors”)</b>



Andrew Tait  
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**Business Transformation**

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Kent  
ME14 1XX

Phone: (01622) 221327  
Ask for: Judy Doherty  
Email: [judy.doherty@kent.gov.uk](mailto:judy.doherty@kent.gov.uk)

24 June 2013

Dear Andy

**Appointment of Kent County Council Members to the Kent Big Society Fund Investment Panel**

I am writing to ask that the following member appointments are considered by Selection and Member Services Committee at their next meeting:

To the Kent Big Society Investment Panel for a period of two years;

Mr. Andrew Wickham  
Mr Roger Latchford

Mr Mike Hill, who was appointed in June 2012 for a period of three years will also continue to serve on the Panel.

The Kent Big Society Fund Investment Panel is an advisory panel which forms part of the governance of the Kent Big Society Fund. The Fund is managed by the Kent Community Foundation and the Investment Panel is made up of equal numbers of Kent County Council Members and Kent Community Foundation Trustees. Kent County Council members are nominated by the Leader.

Yours sincerely

Judy Doherty  
Business Transformation Manager  
Customer and Communities Directorate

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By: Gary Cooke, Cabinet Member for Corporate and Democratic Services

Peter Sass, Head of Democratic Services

To: Selection and Member Services Committee – 9 July 2013

Subject: Member Development

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Summary: This report informs the Committee of the mid term review by the South East Employers Organisation since the County Council was awarded the Member Development Charter Plus. It also reports on the induction programme to date, which has been delivered for Members since the election on 2 May 2013.

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## **1. Introduction**

The County Council was the first County Council in England to be awarded the Member Development Charter Plus for its commitment to Member Development in October 2011. This Charter is awarded for a three year period.

## **2. Member Development Charter Plus – Review**

(1) The County Council has received notification from the South East Employers Organisation, the assessment and awarding body of the Member Development Charter Plus, that they wish to conduct a mid term review of the progress made by the County Council on Member development since being awarded Charter Plus status.

(2) This review will take place on Thursday 5 August 2013. The Democratic Services Manager (Members) and the Learning and Development Manager are preparing a report on the progress made by the County Council since being awarded the Charter Plus, which will be discussed with the Cabinet Member for Corporate and Democratic Services prior to submission to the South East Employers Organisation.

## **3. Member Development and Induction**

(1) The Committee will be pleased to note that the feedback from both new and returning Members of the County Council on the induction programme developed by this Committee following the election of the new County Council has been very positive.

(2) The programme reflects the views of Members of the former County Council expressed in one to one discussions on their experience with regards

to induction and member development when they first joined the County Council.

(3) Members have been very engaged in the briefing and development opportunities made available to them in the first two months of this new Council and attendance at these events has been very good.

#### **4. E Induction Programme and Member KNet Area**

(1) Prior to the election, the Committee also developed an e-induction programme for Members covering the core issues which they need to be aware of to perform their role.

(2) This is available in the KNet Member area which is a valuable resource. The challenge is to encourage all Members to start using this area and it is hoped that all Members of this Committee would support and encourage its use.

#### **5. Recommendation**

The Committee is asked to note the contents of this report.

Paul D Wickenden  
Democratic Services Manager (Members)  
Tel: 01622 694486  
E Mail: paul.wickenden@kent.gov.uk

1 July 2013

*Background Documents: None*